

Grand Canyon National Park
River Permits Office
P.O. Box 129
Grand Canyon, Arizona 86023-0129

01/18/05

PATRICIA ANN VERHOEVEN
55 NE BRIDGETON RD
PORTLAND, OR 97211

DEAR PATRICIA ANN VERHOEVEN:

We are pleased to inform you that your efforts toward obtaining a launch date for a river trip in Grand Canyon National Park have been successful. As requested, the River Permits Office has scheduled your trip to launch from Lee's Ferry on **06/14/06**. Please read the enclosed instructions, complete the application, and **return it to the River Permits Office with full payment by 03/16/06**. Upon receipt, your application will be reviewed. If disapproved, you will be contacted by telephone as soon as possible to correct the situation. Upon approval, a Grand Canyon River Permit will be issued in your name.

The River Permit Fee of \$100 per person is adjusted in some situations. Please read the enclosed fee information carefully. The River Office shows over the last few years you paid a total of \$50 in waiting list continuing interest fees. This amount will be credited against your balance due, so **please be sure to subtract \$50 from your total payment. All fees are non-refundable.**

If you have any questions, please do not hesitate to call or write our office. Our toll free phone number is (800)959-9164. International callers can dial (928)638-7843. FAX documents can be transmitted at (928)638-7844. We are happy to serve you weekdays from 8am to 5pm.

Sincerely,

River Permits Ranger DOMILICI

Noncommercial River Trip Permit Application

Dear Trip Leader,

Congratulations! You have been assigned a launch date for a river trip in Grand Canyon National Park. Enclosed you will find a copy of the Noncommercial Trip Regulations, a Permit Application Form, and a sheet for listing Trip Participants. Please read this entire packet prior to completing and signing the application.

Please note that **all pages** of the attached application (except the sample river fee calculation page) must be completed (with your signature on page 4) and received with fees for all trip participants by the River Permits Office no less than **90 days prior to the launch date**. (Those paying by credit card can return their applications by Fax.) No money will be accepted at Lee's Ferry. Applications not completed and returned with all fees to the River Permits Office 90 days before the scheduled date of launch will be subject to immediate cancellation with no further considerations.

The park uses revenue from permit fees to manage the permit system, to monitor and rehabilitate resource impacts from river users, and to assist private boaters along the river. Fees are based upon periodic review. The fee at this time is a one-time flat fee of **\$100 per person**. This fee should be paid to the River Permits Office and covers all relevant entrance fees, impact fees, and permit fees. Entrance passes will be provided to you for any of your trip participants who must pass through the South Rim entrance station to hike in and meet your trip.

Please note, to avoid added penalty fees of \$100 per person, one must commit to the number of participants 90 days ahead of the launch date. One person starting at Lee's Ferry then hiking out and one person hiking in at any location counts as **TWO PEOPLE**. In this example, two \$100 trip participant fees would be paid.

Between 90 and 14 days before launch, you will be allowed to request that additional trip participants be added to your trip. For these late additions you must include the regular \$100 per person fee plus an additional \$100 per person late fee.

The simplest method to make your payment is by credit card. Personal checks and money orders are also acceptable as long as they are drawn on a U.S. bank. Please make them payable to Grand Canyon National Park. Upon receipt, your completed application will be reviewed and approved or disapproved. If disapproved, you will be contacted by telephone as soon as possible to correct the situation. This permit is subject to final approval by the park ranger on duty at Lees Ferry. **All fees are non-refundable.**

If you determine you are no longer able to use the scheduled launch date, it is your responsibility to notify the River Permits Office. Trips that were not obtained through the call-in system / cancellation line may be eligible for a 1 time only deferment or hand-off to an alternate trip leader. Deferment requests must be in writing, must be received by the River Permits Office at least 90 days prior to the original launch, and upon acceptance will result in a new launch for exactly 3 years after the originally scheduled launch. Trips that have never been deferred, were not obtained through the call-in system / cancellation line, and have never been passed to an alternate trip leader at a previous time may be eligible to be passed to one of the alternate trip leaders you listed on your Initial Scheduling form. However, please be aware that only trip participants and trip leaders who have not participated in a noncommercial river trip within the 4 years prior to the scheduled launch will be eligible to participate in a trip that has been passed to an alternate trip leader. During the February following when you cancel or pass your trip to an alternate leader, you will be eligible to get back on the waiting list. All fees paid are nonrefundable, even for cancelled trips.

If a trip participant is unable to go on a trip at the last minute, substitutions (not additions) may occur at Lee's Ferry.

Please retain this cover sheet for your reference.

Sincerely,

River Permits Office
Grand Canyon National Park

River Office Addresses and Phone Numbers

Postal Service Mailing Address:

**River Permits Office
PO Box 129
Grand Canyon, AZ 86023-0129**

Mailing Address for Other Carriers:

**Backcountry Information Center
Attn: River Permits Office
#1 Village Loop Road
Grand Canyon, AZ 86023**

FAX:

(928) 638-7844

Phone:

(800) 959-9164 or (928) 638-7843

Cancellation Line:

(928) 638-7883

Noncommercial River Trip Application

This multi-page application MUST BE RECEIVED 90 DAYS prior to launch date

Launch date _____ Takeout date _____

Initially Scheduled? (Y/N) _____ Picked up on the Call-in System / Cancellation Line? (Y/N) _____ Year placed on waiting list _____

Permittee Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Telephone Number (_____) _____
Area code

Qualifying Boat-operator Experience

The permittee or one other qualified boat-operator who will be present on the entire trip should have participated in a previous Grand Canyon river trip as a boat-operator in command of a boat or participated as a boat-operator in command of a boat on a river of similar difficulty. The following is a list of rivers of similar difficulty; this list is not all-inclusive.

Cataract Canyon, UT
West water Canyon, UT
Green River, UT
Yampa River, CO
Main Salmon, ID

Lodore Canyon, CO
Rogue River, OR
Selway River ID
Tuolumne River, CA
Middle Fork Salmon, ID

In the space provided below this paragraph, the permittee must show evidence of qualifying experience for them or one other trip participant. The selection of all other boat-operators/kayakers will be the responsibility of the permittee. He/she should be guided by a thorough understanding of the technical skill required to navigate the major rapids found in Grand Canyon National Park.

Qualifying Boat-operator

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Office Use Only

Number of Entrance Passes Required: _____

Diamond Down Info ☐

Approved by: _____ Date: _____

Copy of Permit Faxed to:

- ☐ Lees Ferry
☐ Hualapai
☐ Meadview

River Permits Office, Grand Canyon National Park
PO Box 129, Grand Canyon, AZ 86023, (800) 959-9164, Fax (928) 638-7844

Updated 12/11/2002

Trip Participants: A *Final Trip Participant List* must be turned in at Lee's Ferry at the time of launch (a blank form will be included with your permit). The enclosed copy of the Trip Participant List should be returned with this application as well.

Total Number of Trip Participants: _____ (one hiking in and one hiking out counts as two trip participants)

starting at Lee's Ferry: _____ # hiking out at any locations: _____ # hiking in at any locations: _____

Date your trip will pass Phantom Ranch (River Mile 89): _____ Date your trip will pass Diamond: _____

Takeout Location (Diamond, Pearce, or South Cove) _____ Takeout date _____

Please list below the following information for *all* watercraft

Example: Boat #1 is: Oar___ / Motor___ / Kayak___ / Dory___ / Paddleboat___ / Other___ Is the boat motorized? (Y/N) _____

Boat Manufacturer: _____ Model: _____ Size: _____ Color: _____

Please provide this information for all boats (you may attach additional sheets if necessary)

Total # of Motor Rafts.	_____
Total # of Oar Rafts.	_____
Total # of Dories	_____
Total # of Kayaks or Canoes.	_____
Total # of Paddle	_____
Other	_____

Equipment Details

Please count and record the following as part of this application: (All equipment must meet U.S. Coast Guard standards. See Regulations for more details. Information can be found in Section V., page 4, parts A, B, & C of the Regulations)

1. **Life Preservers.** Only USCG approved Type I, III, or V are acceptable. In addition to each participant's PFD, one spare PFD is required per boat or one spare per 10 persons, whichever is greater. Boats 16' or greater in length are required to carry one Type IV (floatation cushion) per boat.
Type I _____
Type III _____
Type IV _____
Type V _____
2. **First Aid and Emergency Equipment**
Number of Major first aid kits _____
Number of Minor first aid kits _____
Type of Radio (optional) _____
Frequencies _____
Type of signal mirrors _____ Number _____
Type, dimensions, color of signal panels _____

Lees Ferry Orientation

Please plan to attend a required, hour-long orientation program at Lees Ferry before launching. This orientation will take place at 9am unless other arrangements have been made in advance by you with the Lees Ferry Ranger (928-355-2232). The permittee is required to check in with the ranger on duty prior to unloading equipment on the launch ramp. The permittee is responsible to ensure that all participants of their trip are familiar with the launch ramp and camping procedures prior to arrival at Lees Ferry. This will alleviate problems if some participants show up at Lees Ferry prior to the permittees.

Notice of Penalties

As trip permittee you have the responsibility for ensuring this trip and all participants comply with the terms and conditions of the permit.

In the event that any violation of the permit, any and/or all trip members may be subject to the following legal and/or administrative penalties, depending on the nature of the violations.

- A. A mandatory appearance before the U.S. Magistrate at Grand Canyon National Park.
- B. A fine of not more than \$5000 for each violation.
- C. Imprisonment of not more than 6 months.
- D. Administrative prohibition from participating in any noncommercial river trips in Grand Canyon National Park for a period of not more than 3 years.
- E. Revocation of an approved river trip permit and trip termination at any point within the park, including the removal of any and/or all trip members along with their equipment from Grand Canyon with all cost borne by the permittee and trip participants.

Noncommercial Use Affidavit

Please read and initial each of the following, then sign this affidavit:

(Your signature as trip permittee on this affidavit, indicates that you have considered the terms and conditions of the permit, are aware of the penalties should violations occur (see page 3) and that your trip is organized and will be conducted in accordance with the provisions and requirements of a noncommercial river trip as specified below)

- _____ 1. *A noncommercial river trip must be participatory in nature.* Trip preparation and conduct of the trip **must be shared by members of the group.**
- _____ 2. The purpose of the trip must be for its recreational values. The trip will not be conducted for any of the following reasons:
 - monetary gain for any trip participant
 - acquisition of new equipment to the advantage of an individual, group, or organization
 - amortization of equipment; boat owners may be compensated for the normal wear to rafts provided for this trip.
- _____ 3. Collecting a set fee (monetary compensation), payable to a trip participant, individual, group, or organization, for conducting, leading, or guiding a noncommercial river trip is not allowed. The trip permittee should delegate responsibility (financial and otherwise) for various aspects of trip preparation and conduct.
- _____ 4. Trips may be considered noncommercial even though a member of the trip receives a salary, under their normal scope of employment, from an educational institution or non-profit organization, but not directly through fees contributed by members of the party.
- _____ 5. The use of media advertising in any form or through any means in order to promote, foster or solicit participation in a noncommercial river trip is strictly prohibited.
- _____ 6. The permittee will be present for the entire river trip. The permittee is at least 18 years of age.

I have read and fully understand the requirements associated with the use of a noncommercial river permit and agree to assume full responsibility for the conduct of my entire party in obeying these rules and regulations. I am fully cognizant of the penalties involved should I and/or members of my party knowingly violate these rules and regulations. All application information is collected pursuant to guidelines established in 5 USC 552 A-E (1990).

By my signature, I certify that all of the information provided by me and members of my party are true and complete to the best of my knowledge.

Applicant's Signature _____ Date _____

Sample River Fee Calculation Page

New additions fee \$100 (to join the waiting list)
Per person permit fee \$100 (includes entrance fee, permit fee, Impact fee)
Whether trip participants are starting at Lee's Ferry or hiking in at any location, their \$100 fee must be paid at the time the application is sent.

Example:

You wish to join the waiting list in 2001.

Within the month of February of 2001, you must mail or fax a waiting list application to the River Permits Office with \$100 in US funds.

In May through the call-in system / cancellation line you choose to take a cancelled launch date for October 15, 2001.

After accepting the launch date, you locate 15 friends to raft with. Two possess Golden Age Passports and there is one member of the party who is under 17 years of age. The Passport system allows the holder + immediate family entrance to the park (spouse, children, parents).

Additions:

Number of people in party at Lees Ferry: 13
Number of people joining at any location: 2
Add the two previous lines (This is the total # of Trip Participants) 15
Multiply the above total of trip participants x \$100: $\times \$100 \text{ per person} = 1,500$
(This is the "Total Additions" for use at the bottom of the page)

Subtractions

Waiting list renewal fees paid by permit holder in 1996/1997: \$ 25
Total # of people under age 17: 1 x \$10 each = \$ 10

List all trip participants holding valid passports and accompanying family members age 17 and over:

Holders of current Golden Age, Golden Eagle, Golden Access, Grand Canyon Park Passports, and National Parks Passes are allowed to subtract their entrance fee plus the entrance fee for each member of their immediate family. The Federal Government defines immediate family as "Spouse, Children, and Parents". You must provide the passport serial number and number of individuals entering the park under each passport. This information will be verified at Lees Ferry or as you enter the South Rim - bring the passport with you! Since children they were included above, **do not include children under age 17 here!**

Passport Serial #: # of individuals 17 years old or older covered under this passport:

1249503 2
3429458 3

Total pass holders and family age 17 and over: 5 x \$ 10 each = \$ 50

Total Subtractions (above line + children under 17 + 1996/1997 renewal fees): = \$ 85

TOTAL PERMIT FEE FOR EXAMPLE (Total Additions minus Total Subtractions):= \$ 1,415

The full payment of \$1415 would be due in the River Permit Office on July 23, 2000 (90 days prior to the scheduled launch date). If your permit paperwork and payment were not received by that date, your launch would be cancelled and reassigned to another waiting list member.

River Fee Calculation Page

(see example on the previous page for instructions)

The total fee is \$100 per person (this covers all relevant fees including entrance, permit, and impact fee). *Whether trip participants are starting at Lee's Ferry or hiking in at any location, their \$100 fee must be paid at the time the application is sent (90 days before launch) if they wish to avoid an extra \$100 late fee per person. Within 14 days of launch there can be no guarantee that requests to add additional participants will be processed and approved in time.*

Additions:

Number of people in party at Lees Ferry: _____

Number of people joining at any location: _____

Add the two previous lines (This is the total # of Trip Participants) _____

Multiply the above total of trip participants x \$100: _____ x \$100 per person = _____
(This is the "Total Additions" for use at the bottom of the page)

Subtractions

Waiting list renewal fees paid by permit holder in 1996/1997:

(This could be \$0, \$25, or \$50, call the River Office if unsure.) _____

Total # of people under age 17: _____ x \$10 each = _____

List all trip participants holding valid passports and accompanying family members age 17 and over:

Holders of current Golden Age, Golden Eagle, Golden Access, Grand Canyon Park Passports, and National Parks Passes are allowed to subtract their entrance fee plus the entrance fee for each member of their immediate family. The Federal Government defines immediate family as "Spouse, Children, and Parents". You must provide the passport serial number and number of individuals entering the park under each passport. This information will be verified at Lees Ferry or as you enter the South Rim - bring the passport with you! Since children they were included above, **do not include children under age 17 here!**

Passport Serial #:	# of individuals 17 years old or older covered under this passport:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total pass holders and family 17 years old or older: _____ x \$ 10 each = _____

Total Subtractions (above line + children under 17 + 1996/1997 renewal fees): _____

TOTAL PERMIT COST (Total Additions minus Total Subtractions):= _____

Please return this River Fee Calculation Page with your application & fees (90 days prior to launch)

Noncommercial River Trip Payment Page

Payment is due with your application **90 days** prior to launch. Failure to meet this 90 day deadline will result in an automatic cancellation of your permit. **No fees will be accepted at Lee's Ferry.**

Total Permit Cost (please copy total from bottom of previous page): _____

Credit Card Payment Information: (Please write legibly and include a valid expiration date.)

Name as shown on credit card _____

Type of credit card _____ Visa _____ M/C Expiration date on credit card ____/____

Credit card number (up to 16 digits) Indicate authorized charge amount \$ _____

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Credit cardholder's authorizing signature _____

There are two ways to submit this form and the rest of the completed application:

- Option 1** **Fax it.** (You must pay by credit card. The River Office Fax Number is (928) 638-7844)
- Option 2** **Mail it.** (You can pay by credit card or check. The mailing address is listed on the cover sheet that accompanied this application. If you are paying by check, please indicate here the amount you have enclosed: _____)

Trip Participant List

Launch Date:

You will need to fill out 2 versions of this form. The current version is for you to include with your application due 90 days before launch and can be changed later. If a name is unknown at this time, please write unknown as the name. We will send you another blank form for you to complete and hand to the Lees Ferry Ranger at the time of launch.

All trip participants must have a valid form of picture identification (ID) such as a driver's license, state ID, bank cards, or student ID. Notarized affidavits are acceptable. Documents such as credit cards, altered birth certificates, etc. are NOT acceptable. THOSE WHO FAIL TO PRESENT A VALID ID TO THE LEES FERRY RANGER WILL NOT BE ALLOWED TO PARTICIPATE IN THE TRIP.

In the top chart (below), please indicate all trip participants leaving from Lees Ferry, noting all those hiking out early. In the bottom chart, please indicate all trip participants joining the trip at a later time, noting the date(s) and place(s) of the hike-in. The trip leader is also responsible for providing the social security numbers of participants hiking in.

Trip Participants Launching from Lees Ferry

Legal Name:		MI	Social Security #:	Address:	Phone:	If this participant is leaving the trip before Diamond Creek:
Last	First		(first 7 digits are required)			When? Where?
1	Trip Leader				() -	
2					() -	
3					() -	
4					() -	
5					() -	
6					() -	
7					() -	
8					() -	
9					() -	
10					() -	
11					() -	
12					() -	
13					() -	
14					() -	
15					() -	
16					() -	

Trip Participants Joining Trip After Lees Ferry

Legal Name:		MI	Social Security #:	Address:	Phone:	When and where will this participant join this trip?
Last	First		(first 7 digits are required)			When? Where?
1					() -	
2					() -	
3					() -	
4					() -	
5					() -	
6					() -	
7					() -	
8					() -	